

Scouts Canada - Glossary of Terms

Active Member – A member whose registration has been confirmed for the current session by a registrar.

Active Member-No Mail – An active member who has chosen not to receive mail from Scouts Canada.

Active Member-Not Renewed – All active members who have not pre-registered for the next session by August 31, will have their status changed to Active – Not Renewed.

Activity Leaders – Activity leaders are persons 14 or 15 years old registered to work with a Beaver Colony or a Wolf Cub pack as part of the leadership team of the section.

Assistant Rover Advisor – Additional advisors in the Crew who assist the Rover Advisor and who must be at least 18 years of age.

Assistant Venturer Advisor – Additional advisors in the Company who assist the Venturer Advisor and who must be at least 18 years of age.

Akela – The Cub section Scouter responsible for the Pack. This person must be at least 18 years of age.

Assistant Cub Leaders – Additional leaders in a Pack who assist the Akela. They must be at least 18 years old.

Applying for membership on-line - NEW members – Parents/leaders/members can access blank applications for membership on-line where they can complete the application. Once the application has been completed the applicant simply prints off the application, signs it, attaches a cheque and presents this to the group.

Applying for membership on-line - RETURNING members – Returning members can retrieve their previous year's application on-line and make the appropriate corrections, print it off, sign it, attach a cheque and once again present it to the group registrar.

Beaver Leader – Additional leaders in a Colony who assist the Colony Contact Leader. They must be at least 18 years old. All Scouters in a Beaver colony are also called beaver leaders.

Colony Contact Leader – The Scouter in a Beaver colony that attends the Group Committee meeting and is the primary source of communication with the Group/Area/Council. This person must be at least 18 years old.

Confirmed – That the status of the program participant or volunteer has been changed from prospective to active.

Cub Leader – The Scouter in a Cub Pack that attends the Group Committee meeting and is the primary source of communication with the Group/Area/Council. This person must be at least 18 years old. All Scouters in a Cub Pack are also called cub leaders.

Group Registrar – A member of the Group Committee who is able to convert the enrolment form for program participants or the application for membership into a registered member on Scouts Canada's Membership System (MMS).

Inactive Member-Deceased – A member who is no longer active because they are deceased. The

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System removes all inactive-deceased members from the inactive members listing to ensure that there are no attempts to contact them.

Inactive Member-Retired – A member who is no longer active. This is the default status for inactive members.

Inactive Member-Unknown – A member who is no longer active, and the reasons for becoming inactive are not known.

Member – Anyone showing as “Active” or “Probationary” on MMS.

Membership Management System (MMS) – The on-line system used by Scouts Canada to register its members. Only “Active” names on the system are members. All volunteers must be members before interacting with youth.

Next Session – The next registration period. For Beavers, Cubs, Scouts, Venturers and Rovers this is the next Scouting year. For SCOUTSabout and Extreme Adventure, this is the next program cycle.

Organizational Unit – The term Organizational Unit refers to any part of scouting structure. Each Organization Unit (Org unit) has a name, a status (Active or Inactive), a type (Section, Group, Area, Council, Division and National), and a sub-type (Beaver Colony, Cub Pack, Scout Troop, Venturer Company, Rover Crew, SCOUTSabout, Extreme Adventure, Committee or Service Team).

Police Record Check (PRC) – Includes a “Consent for Disclosure of Criminal Record Information” and a “Consent for a Criminal Record Check for a sexual offence for which a pardon has been granted or issued”.

Primary Org Unit – In MMS a member can belong to more than one Org Unit but there is only one Primary one. Admin rights flow down from the Primary Org Unit.

Prospective member – An individual who has indicated an interest in becoming a member of Scouts Canada by filling out a program participant enrolment form or the application for membership and appointment of volunteers form, but has not yet been accepted for membership (Does not show as “Active” on MMS).

Pre-printed Registration Forms: Youth and Volunteer applications printed out from MMS for Returning members with their personal information already printed on the forms.

Rechartering – Annual process of applying for and receiving permission to use Scouts Canada’s programs. Councils re-charter with National while Groups re-charter with Councils.

Registration – The annual process of applying for and becoming a member with Scouts Canada. A member is registered only when showing “Active” on MMS. Membership begins September 1st and runs through until August 31st.

Registered – A program participant or volunteer who is shown as “Active” in the Membership Management System. At this point the person becomes a member, is entitled to participate in the program and is covered by Scouts Canada’s insurance.

Registered Member-Adult – A person 18 years of age or older who meets the conditions of an ordinary member, [By-Law No. 2, Article II – Members (1)], is fully screened and is confirmed in the Scouts Canada Membership Management System as an “Active” member.

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Registered Member-Adult Rover – A person 18-26 years of age and meets the conditions of an ordinary member, [By-Law No. 2, Article II – Members (1)], is a **program participant only** and is confirmed in the Scouts Canada Membership Management System as an “Active” member.

Registered Member-Youth – A person under the age of 18, who meets the conditions of an ordinary member, [By-Law No. 2, Article II – Members (1)], and is confirmed in the Scouts Canada Membership Management System as an “Active” member.

Rover Advisor – A Crew has a Rover Advisor who must be at least 25 years of age. Where Assistant Advisors are required; they must be at least 18 years of age.

Scouters-in-training (S.I.T.'s) – Persons aged 16 or 17 years old who are registered to work with a Beaver Colony, Wolf Cub Pack or a Scout Troop.

Scouts Canada Registration Package – This includes:

Registration Guide,

National/Council Documents: Application for Group/Section Charter, blank Program Participant Enrolment Form 2009-2010 (Youth Form) and blank Application for Membership and Appointment of Adult Volunteers 2009-2010 (Adult Form), Volunteer Screening Checklist, Annual Group Financial Statement, and Group Committee Worksheet.

Council Documents: Council Info Sheet, Where to go for Help!, Area Collection Night Schedule.

Reference Documents: Question and Answers, SC Glossary, Screening Process for Volunteers, Leadership Roles and MMS.

Police Record Check Instructions/Forms

Any other documents.

Scout Counselors – Additional Leaders in a Scout Troop who assist the Troop Scouter. They must be at least 18 years of age.

Scout Leaders – All Scouters in a Scout Troop are called Scout Leaders.

Session – Because SCOUTSabout and Extreme Adventure register for less than a full year, the Membership Management System registers in “sessions” not years. For Beavers, Cubs, Scouts, Venturers and Rovers, a session is one year in length.

Troop Scouter – The contact Scouter responsible for the Troop; they must be at least 21 years of age.

Venturer Advisor – A Company has a Venturer Advisor who must be at least 25 years of age. Where Assistant Advisors are required; they must be at least 18 years of age.

Wait Listed Member – This is a volunteer or youth who has applied for membership on-line (or been entered by a registrar to a group or section that is currently at their maximum enrolment).