



It starts with Scouts.
Tout commence avec les Scouts.

Welcome to a new scouting year!

I hope you and your family had a great summer (even if it was really hot most of the time).

As you may have heard by now, the launch of our new membership database, myscouts.ca, has been delayed until December. We will continue to use the MMS (Membership management System) until then.

It's Registration time! A big "Well Done!" to all the groups who held spring registrations, who printed off and collected signed membership applications for your returning members. Some of you have even logged onto MMS and registered members for 2011-2012 already. Great Job! To help you with the registration process the Registration Kits are now available.

In an effort to save time, energy and money, registration materials have been posted to the website again. You'll find the Registration kit, Police Records Check information, links to some National and Council documents, MMS and DataBeacon manuals, etc. This year you'll always know where to find your Kit. You can browse for quick information or download and print as necessary.

The website address is: <http://www2.scouts.ca/coac>

The **Registration Support Guide** is the place to start. It will tell you what other documents you will need from the site. There are a links to the each of council's complete kit (excluding PRCs) and the total download is around 1.5 MB which should be easily handled by even dial-up connections. Each document is also available separately.

REGISTRATION TIDBITS:

Good News! Registration Fees for 2011-2012 have remained the same as last year and the steps involved with Registration have too.

Police Records: CHECK www.scouts.ca/coac for latest version of Police Records Checks EVERYTIME you need one for a volunteer! Forms are revised periodically.

MMS Login: You can log in to MMS from www.scouts.ca and from various links on Area/Council websites. You can also log in directly at <https://tictac.scouts.ca/ecustomer> It is important to remember the "s" in <https://>. The "s" is for secure sites.

Refunds and Credits: If you register a member by mistake or they change their minds you must contact Donna or Doug and ask us to "refund and inactivate" the member in MMS. This will eliminate the group's financial responsibility for the fees to the council. Just making a member inactive in MMS will not. If you have already submitted money for the member you will also have to ask for a credit. If the youth was registered early you have until Oct 31 to make this request, after that you will only have 60 days from the date of registration in MMS to make the request. **There will be no exceptions.**

REQUIRED: Name and Address Listing Reports: must accompany each Initial Registration Package.

The Report must be printed out from MMS and used as a Checklist to confirm that there is one Application for every member registered in MMS. The only exception is for new volunteers whose Application, Screening and PRC was submitted prior to the Collection Night and who are Active or Probationary in MMS. The confirmation email from Doug Gough of the new volunteer's registration can be substituted for the application.

MMS REGISTRATION WORKSHOPS:

I am available to run a MMS Registrar Workshops. None are planned at this time as I have had only a couple on inquires. This Workshop is highly recommended for new Group and Area Registrars, Group Commissioners and Service Team members who need to use the Membership Management System or MMS for short. If you wish to attend a workshop please Donna at dlenner@scouts.ca so I can make arrangements.

Thank you for volunteering! Have a great year.